

Klamath Family Head Start Grantee Board
Thursday, September 22, 2016
1940 South Sixth Street
5:00 P.M.

Grantee Board Members Present: Jon Sarabia, Brenda Jensen, Chuck Jackson, Debbie Duran, Jason Roach

Staff Present: Carrie Rodgers, Jessica McAuliffe, Vicky Taylor, Gary Lueker, Sunni Anderson, Cindy Walsh, Kylie Edmunson, Katrina Solis, Jennifer Brancacio, Sylvia Cox

Brenda Jensen called the meeting to order at 5:01

Item #3

Additions to/Acceptance of Agenda: No changes.

Consent Agenda

Item #4

Approval of Minutes from July: Reviewed. Debbie moved to approve with no changes, Chuck seconded. Passed

Item #5

Fiscal Report: Closing out last year- every last cent was spent. Starting a new year and will have the new report next month.

Credit card statements made available to the board per Wipfli "best practice" recommendation (account numbers blacked out). Chuck looks the statements over monthly and John does the same as representative for Policy Council.

Item #6

Director's Report: See report for details. We are fully staffed. Lilly, our T/TA guide visited Monday. Mark, Wipfli analyst, spent 3 days performing a technology checkup for our program. We will get a formal report in a few weeks. The Lakeview building is set to be ready Dec. 31st, 2016 and there will be a grand opening with media present. Lakeview will wait on new playground due to need for more funding favorable weather. They are hoping to be able to start on the playground over summer. The Duration grant was kicked back to us and the revised version will be due Oct 15th- We have to cut down to 1/3 of \$304,000. New performance standards came out Sept. 6th and the managers are trying to learn it all. Notice of Continuation Award included in the board packet. Next few board meetings will have a lot of policies to approve.

Public Comment Period: None

Action Agenda

Item #1

Welcome and Introductions: Members updated contact info. Jennifer B, Katrina S, and Kylie E were introduced to the board as the new Ed Techs. Lost 2 board members over the summer-Jeff Mortimore and Liz Gordon. New board member applications to approve.

Item#2

Applications for Election to the Board- Dena Haudenshild and Eric DeVall:

Applications reviewed- Dena is Administrator for ECI and Eric is an ECI teacher. Jason knows Dena personally remarked that she would be a “nice addition”. Jason moved to approve election of both applicants to the grantee board, Chuck seconded. Passed.

Non-Action Agenda

Item #1

Governance Training: Either Oct. 15th to 22nd 10-1, may have board packet to fill out, Brenda would like to go over 1 new standard each board meeting in the future to be more informed on changes to the Head Start performance standards.

Item #2

Monthly Program Information Summaries (ERSEA, Health/Family Engagement, Education/Disabilities, and Nutrition) Reports were included in packets.: ERSEA- 328 children fully enrolled; Health- see attached; Education- learning TS Gold, breakdown where we rate based on ODE standards, redesigned lesson plans; EHS- see attached, October 13th Socialization, Brenna from Advantage Dental with be checking to children’s teeth; Nutrition- See attached.

Item #3

TS Gold 2015-2016 Final Data Report: See attached report.

Item #4

Policy Council Training, October 15th: notified

Item #5

Policy Council Minutes from August: Reviewed.

Jason moved to adjourn meeting, Debbie seconded.
Adjourned 6:00